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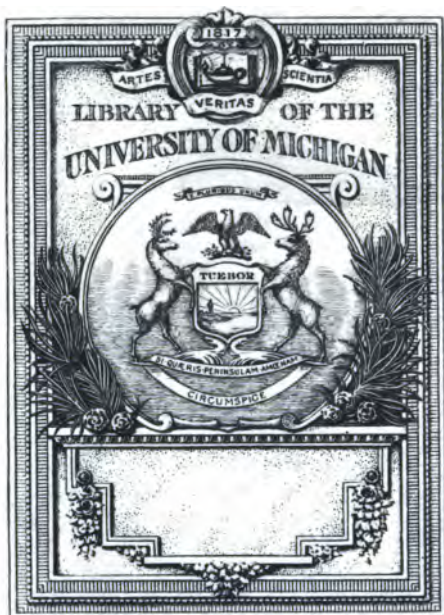
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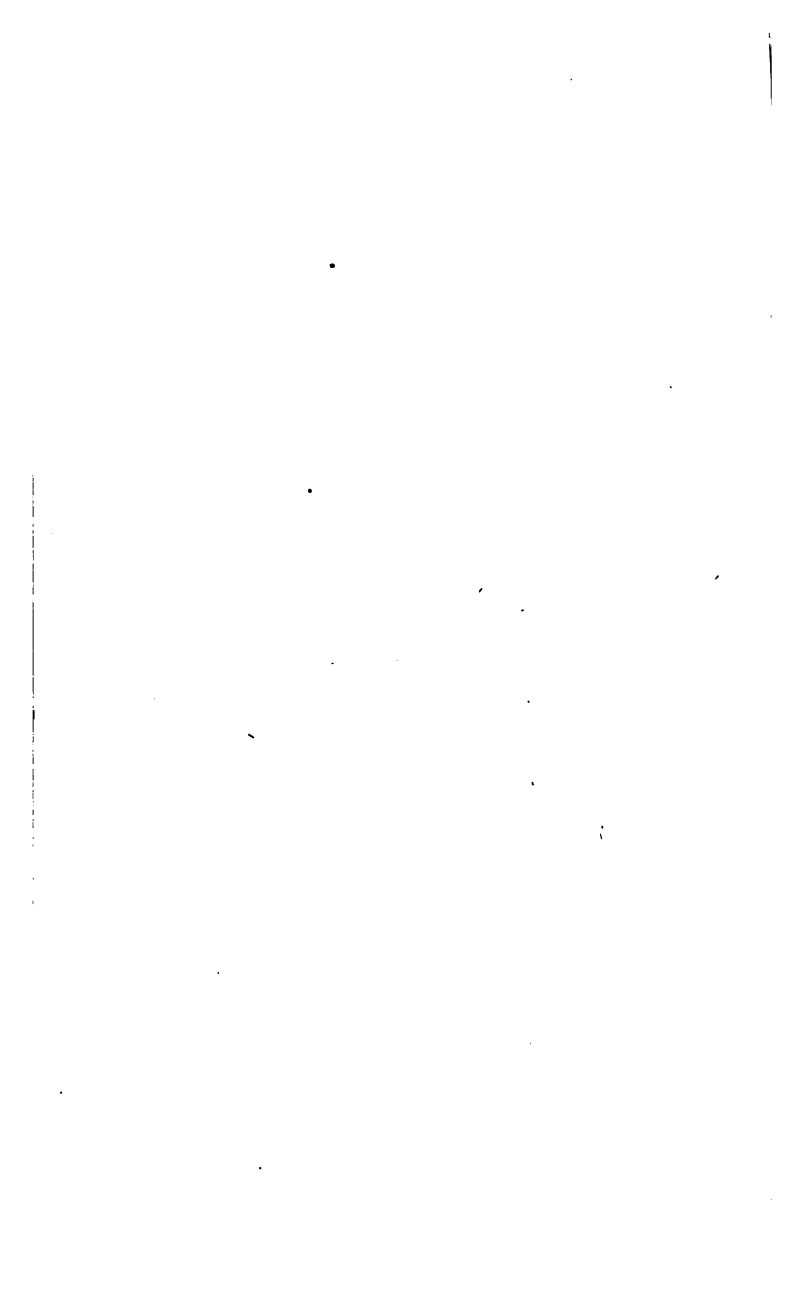
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A TENTATIVE
SCHEME OF CLASSIFICATION
FOR THE LIBRARY

MAIN DIVISIONS

- 00 Bibliography.
- 10 Bibliography. THE BOOK.
- 20 Writing. Palæography.
- 30 Typography.
- 40 Book Illustration.
- 50 Book-Binding.
- 60 Ex-Libris.
- 70 Fine Arts } Decimal Classifica-
- 80 Literature } tion by Melvil Dewey
- 90 - Biography.
- Portraits.
- Iconography.
- Miscellaneous.

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SUB-DIVISIONS

00 BIBLIOGRAPHY

- .1 *Bibliography.* .5 *Periodicals.*
- .2 *Education.* .6 *Societies.*
- .3 *Dictionaries.* .8 *Polygraphy.*
- .4 *Essays.* .9 *History.*

01. GENERAL BIBLIOGRAPHIES. Universal catalogues.

.1 Special Countries.

- .11 *America.* .15 *Italy.*
- .12 *England.* .16 *Spain.*
- .13 *France.* .19 *Other countries.*
- .14 *Germany.*

.2 SPECIAL BIBLIOGRAPHIES. INDIVIDUALS and Societies. (*Except where provided for in this scheme.*)

.3 SUBJECTS. (*Except those specially treated in this scheme.*)

.4 PSEUDONYMS, ANONYMS, etc.

02. LITERARY METHODS AND AUTHORSHIP. Bibliography.

- .1 *Blunders, misprints.*
- .2 *Forgeries, plagiarisms.*
- .3 *Aids. Punctuation, etc.*

03. THE PUBLICATION OF BOOKS. Bibliography.

- .1 *General works.*
 - .2 *Special history by countries.*
 - .3 *Biography of publishers.*
 - .4 *Catalogues of publishers.*
- Arranged alphabetically by countries.*

03.5 *Liberty of the Press.*

.6 *Copyright.*

.7 *Laws.*

LIBRARY CLASSIFICATION

- 04. BOOKSELLING. Bibliography.
 - .1 General works.
 - .2 Special history by countries.
 - .3 Biography of booksellers.
 - .4 Catalogues of booksellers.
Arranged alphabetically by countries.
- 05. BOOK AUCTIONS. Bibliography.
 - .1 General works.
 - .2 Special history by countries.
 - .3 Biography of auctioneers.
 - .4 Catalogues " "
Arranged alphabetically by countries.
- 06. HOUSING AND CARE OF BOOKS. Bibliography.
 - .1 General works.
 - .2 Special history by countries.
 - .3 Biography of librarians.
 - .4 Library economy.
 - .9 Enemies of books.
- 07. PUBLIC LIBRARIES. History of special libraries.
Arranged alphabetically by countries.
 - .1—9 Public library catalogues.
*Arranged alphabetically by countries or
in one alphabet under name of the li-
brary.*
- 08. PRIVATE LIBRARIES. (Includes libraries sold at
auction.)
Arranged alphabetically by countries.
 - .1—9. Private library catalogues.
- 09. GENERAL REFERENCE BOOKS. Bibliography.
 - .1 Encyclopedias.
 - .4 Dictionaries.
 - .5 General periodicals.
 - .7 Fine Arts. Handbooks.
 - .8 Literature.

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09. GENERAL REFERENCE BOOKS.

- .9 Biographical dictionaries.
- .91 Dictionaries of dates.
- .92 Antiquities.

BIBLIOGRAPHY

10. THE BOOK. *General works on the book, its typography, illustration, binding, etc.*

- Bibliography.
- .1 General works.
- .2 Special history by countries.
- .3 Anecdotes, Ana.
- .4 Essays.

11. SPECIAL FORMS OF BOOKS. *Chinese, Roman, Assyrian, etc., with Examples.*

12. SPECIAL CLASSES OF BOOKS. WITH EXAMPLES.

- .1 Pamphlets.
- .2 Broad-sides. Play-bills.
- .3 Maps.
- .4 Almanacs.
- Block-books. See 34.0.
- .5 Horn-books.
- .6 Chap-books.
- .7 Primers.
- .8 Children's-books.
- .9 Music.
- .91 Music books.
- .92 Hymn-books.

13. NEWSPAPERS. Magazines. Bibliography.

- .1 General works.
- .2 Special history by countries.
- .3 Biography of owners, editors and reporters of newspapers.
- .4 Catalogues.
- .5 Pictorial papers.

LIBRARY CLASSIFICATION

13. NEWSPAPERS.

- .6 Special newspapers.
- .7 Advertising in newspapers.
- .8 Journalism.
- .81 Reporters and reporting.

13.9 OTHER PRINTED MATTER, NOT BOOKS. WITH EXAMPLES.

- .91 Postal cards.
- .92 Stamps.
- .93 Bank notes.

For Pictorial printed matter see 48.

For Commercial Printing see 39.

14. RARE AND CURIOUS BOOKS.

- | | | |
|----|--|--|
| .1 | Because of matters connected with their publication. | .11 First editions.
.12 Limited editions.
.13 Errors in text.
.14 Unique editions.
Private presses. <i>See</i> 34.9 |
| .2 | Because of their appearance. | .21 Editions de luxe.
(Large-paper copies).
.22 Curious type.
.23 Colored inks.
.24 Vellum copies.
.25 Colored papers.
Silk or satin.
Other materials.
.26 Extra illustrated copies. <i>See also</i> 46.
.27 Vignettes. <i>See also</i> 46. |
| .3 | Because of their history. | .31 Lost books.
.32 Condemned books.
.33 Suppressed by the author.
.34 Discontinued books.
.35 Books in chains.
.36 Secretly printed books.
Ownership. <i>See</i> 63. |

15. RARE AND CURIOUS BOOKS. Examples. *Arranged as above.*

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- 16. SPECIAL BOOKS. Their literary and typographical histories.
 - The Bible.
 - The Psalter.
 - Missal. *See* 25.3.
 - Book of Common Prayer.
 - Breviary. *See* 25.1.
 - Thomas à Kempis.
 - Catechism.
- 17. BOOK COLLECTING. Bibliography.
 - .1 General works.
 - .2 Special history by countries.
 - .3 Biography of collectors. (Including descriptions of their homes and libraries.)
 - .5 BIBLIOMANIA.
- 18. BOOK CLUBS AND OTHER CLUBS ISSUING BOOKS. Bibliography.
 - .1 History.
 - .2 Special clubs *Arranged by countries.*
- 19. GROLIER CLUB. Bibliography.
 - .1 History.
- 19.5 PUBLICATIONS :
 - A.—Year books.
 - B.—Transactions.
 - C.—Exhibition catalogues.
 - D.—Reprints, translations and other publications.
 - E.—Engravings.
 - F.—Medals.

LIBRARY CLASSIFICATION

20. WRITING

- | | |
|-------------------------|------------------------|
| <i>.1 Bibliography.</i> | <i>.7 Exhibitions.</i> |
| <i>.5 Periodicals.</i> | <i>.8 Catalogues.</i> |
| <i>.6 Societies.</i> | <i>.9 History.</i> |

21. PALÆOGRAPHY. Bibliography.

- .1 General works.
- .2 Special history.

22. THE ALPHABET. Bibliography.

- .1 General works.
- .2 Special history.

23. MANUSCRIPTS. Bibliography.

- .1 General works.
 - .2 Special history by countries.
 - .3 Biography.
 - .4 Collections and catalogues.
- #### 24. Illuminated manuscripts.
- .1 Miniatures.
 - .2 Materials and methods used.
 - .3 Biography.

25. SPECIAL CLASSES OF MANUSCRIPTS.

- | | | |
|----|---|---|
| | | .711 Antiphonarium. |
| .1 | { | Book of Hours .712 Psalterium. |
| | | Breviarium, or .713 Hymnarium. |
| | | Portiforium. .714 Legenda. |
| | | .715 Collectarium. |
| .2 | | Processionale. |
| .3 | | Mass. Missale. |
| .4 | | Occasional. In English Church, Manuale. |
| .5 | | Ordinale. |

26. EXAMPLES. Originals.

- .6 " Facsimiles.

27. PENMANSHIP. (LONGHAND.) Bibliography.

- .1 General works.
- .2 Special history.

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27. PENMANSHIP.

- .3 Systems.
- .4 Sample books.
- .5 SHORTHAND.
- .6 Cryptography.

28. AUTOGRAPHS.

- .1 Bibliography.
- .2 Periodicals.
- .3 Societies.
- .4 Collections, descriptions and catalogues.
- .5 EXAMPLES. Originals.
- .6 " Facsimiles.

30. TYPOGRAPHY :

- .1 Bibliography. .5 Periodicals.
- .2 Dictionaries. .6 Societies, Guilds.
- .8 Poems.

31. HISTORY BY PERIODS.

- .0 Early.
- .1 15th Century.
 - .11 Invention.
 - .12 Claims.
 - .13 Celebrations.
 - .14 Catalogues.
- .2 16th Century.
- .3 17th Century.
- .4 18th Century.
- .5 19th Century.

32. HISTORY BY COUNTRIES.

- .1 America.
- .2 England.
- .3 France.
- .4 Germany.
- .5 Italy.
- .6 Spain.
- .7-9 Other countries.

May be sub-divided by cities. Hist. of Printing in London, 32.21 : Manchester, 32.22 : Oxford, 32.23.

LIBRARY CLASSIFICATION

33. BIOGRAPHY OF PRINTERS & TYPE FOUNDERS.

- .1 Collective.
- .2 Individual.
- .5 Famous Presses.

(For Private Presses, see 34.9)

34. EXAMPLES OF TYPOGRAPHY. *Books about any special example go with the example. Facsimiles go with the originals.*

- Chronological.
 - .0 Early.
 - Block-books.
 - .1 Incunabula.
 - .2 16th Century.
 - .3 17th Century.
 - .4 18th Century.
 - .5 19th Century.

May be arranged under cities by printers. Except the 19th Century ; here the arrangement should be under country by printer.

.6 PRINTERS' MARKS.

.9 PRIVATE PRESSES.

- .91 America.
- .92 England.
- .93 France.
- .94 Germany.
- .95 Italy.
- .96 Spain,

.97-.99 Other countries.

Arranged alphabetically by countries. Examples and histories of presses may be kept together. For secretly printed books see 14.36.

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35. PRACTICAL TYPOGRAPHY.
- .01 *Bibliography.* .04 *Laws.*
 - .02 *Education.* .05 *Periodicals.*
 - Examination* .06 *Societies.*
 - papers.* .07 *Exhibitions.*
 - .03 *Dictionaries.* .09 *History.*
 - .1 MATERIALS.
 - .2 TYPES. *General works, including periodicals.*
 - .21 Styles. Names of types.
 - .22 Type-founding and foundries.
 - .23 Machinery for making type.
 - .24 Specimen books. Prices.
 - .25 " types.
 - .3 INK.
 - .31 Specimens.
 - .4 PAPER. *See also 48.*
 - .41 History.
 - .42 Machinery for making paper.
 - .43 Water-marks.
 - .44 Sizes, weights, qualities, etc.
 - .45 Examples.
 - .46 Care of paper.
 - .5 COMPOSITION.
 - .51 Letter-press { Characters.
Letters.
Signs.
 - .52 Imposition.
 - .53 Arrangement of the page.
 - .54 " " " parts of the book.
 - .55 Distribution.
 - .56 Distributing machines.
 - .7 PROOF-READING. Rules, etc. Punctuation.

LIBRARY CLASSIFICATION

- 36. PRESSES AND MACHINES.
 - .1 Hand.
 - .2 Machine presses for printing books.
 - .3 Machine presses for printing newspapers.
 - .4 Machine presses for printing posters.
 - .5 Machines for paging, numbering, addressing, etc., and for cutting card-board.
 - .6 PRESS WORK.
 - .7 Illustration.
 - .8 Color work.
 - .9 Drying and folding.
- 37. OTHER PROCESSES FOR PRINTING. With Examples.
 - .0 Stereotyping.
 - .1 Electrotyping.
 - .2 Nature printing.
 - .3 Logotypes. Linotype.
 - .4 Typolithography.
 - .5 Engraving.
 - .6 Printing for the blind.
 - .7 Photographic printing.
 - .8 Typewriting.
 - .9 Stencils, stamps, rubber type.
- 38. ARTISTIC PRINTING. With Examples.
 - .1 Title-pages.
 - .2 Head- and tail-pieces.
 - .3 Initial letters.
 - .4 The alphabet.
- 39. COMMERCIAL PRINTING. Tickets, programmes, play bills, bill heads, legal blanks, etc. *See also Book Illustration, 48.*

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39.3 ADMINISTRATION.

- .4 Prices. Estimates. *See also* 35.24.
- .5 Furniture, tools, appliances.
- .6 Unions.
- .7 Printing trade charities.
- .8 Laws.
- .9 Medals, tokens.

40. BOOK ILLUSTRATION

- .1 Bibliography. .6 Societies.
- .2 Education. .7 Exhibitions.
- .3 Dictionaries. .8 Museum Collections.
- .4 Essays. .9 Private Collections.
- .5 Periodicals.

- 41. History.
 - 42. Special history by countries,
 - 43. Biography of illustrators. Collective.
 - 43.5 " " " Individual.
- Including catalogues and examples of their work.*
- Special book numbers may be used for the more important artists. See Note.*

44. PROCESSES USED IN BOOK ILLUSTRATION.

.1 RELIEF PROCESSES.

- .11 Wood engraving.

Black line.
White "
Chiaroscuro.

.2 INTAGLIO PROCESSES.

- .21 Line, or Burin engraving.
- .22 Etching.
- .23 Dry-point engraving.
- .24 Mezzotint "
- .25 Aquatint "
- .26 Crayon "
- .27 Stipple "
- .28 Color "
- .29 Other methods.

LIBRARY CLASSIFICATION

- .3 PLANOGRAPHIC PROCESSES.
- .31 Lithography.
- .32 " Practical.
- .33 Chromolithography.
- .4 COLOR.
- .5 PHOTO-MECHANICAL PROCESSES.
- .51 Zincography.
- .52 Half-tone process.
- .53 Helio-gravure.
- .54 Photo-gravure.
- .55 Photo-typing.
- .56 Photography.
- 45. PROCESSES USED IN BOOK ILLUSTRATION. EX-
 AMPLES." COLLECTIVE. *Specimen-*
 books, scrap-books, etc. See also 37.
- .1-.3 Special. *Arranged like 44.-44.5.*
- 46. The Illustration of Special Parts of the Book.
 See also 38.
- 47. FAMOUS ILLUSTRATED BOOKS.
 Block books. *See 31.0.*
 Dance of Death.
 Audubon.
 Curiosities of illustration.
- 48. OTHER PRINTED FORMS Produced by the
 Processes used in Book Illustration.
- .1 Playing cards. *See 31.0.*
- .2 Posters. Laws relative to posters.
- .3 Caricatures.
- .4 Christmas cards, Valentines, etc.
- .5 Writing paper, Envelopes.
- .6 Postal cards. *See also 13.91.*
 Pictorial newspapers. *See 13.7.*
- 49. OTHER PRINTED FORMS Produced by the
 Processes used in Book Illustration.
 Examples. *Arranged like 48.1-6.*

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50 BOOK-BINDING

- | | |
|-------------------------|------------------------|
| <i>.1 Bibliography.</i> | <i>.5 Periodicals.</i> |
| <i>.2 Education.</i> | <i>.6 Societies.</i> |
| <i>.3 Dictionaries.</i> | <i>.7 Exhibitions.</i> |
| <i>.4 Essays.</i> | <i>.8 Collections.</i> |

51. HISTORY by Periods.

- | | | |
|----|---------------|---------------------------------|
| .1 | Early | { Greek.
Roman.
Byzantine |
| .2 | 15th Century. | |
| .3 | 16th Century. | |
| .4 | 17th Century. | |
| .5 | 18th Century. | |
| .6 | 19th Century. | |

52. HISTORY by Countries.

- | | |
|-------|------------------|
| .1 | America. |
| .2 | England. |
| .3 | France. |
| .4 | Germany. |
| .5 | Italy. |
| .6 | Spain. |
| .7-.9 | Other countries. |

53. BIOGRAPHY of Book-binders.

- | | |
|----|-------------|
| | Collective. |
| .5 | Individual. |

54. BINDERIES. History.

- | | |
|----|---------------|
| .1 | " Catalogues. |
|----|---------------|

55. SPECIAL KINDS OF BINDINGS.

- | | |
|----|--------------------------------|
| .1 | Ivory. |
| .2 | Gold, silver and other metals. |
| .3 | Enamel. |
| .4 | Vellum. |

LIBRARY CLASSIFICATION

- 55. SPECIAL KINDS OF BINDINGS.
 - .5 Stamped leather.
 - .6 Velvet, silk, etc.
 - .7 Embroidered bindings.
 - .8 Commercial bindings.
- 56. EXAMPLES of Bindings. By periods.
- 57. " " By kinds.
- 58. BOOK-EDGE DECORATION.
- .5 BOOK-BINDING AS A FINE ART.
- 59. PRACTICAL BOOK-BINDING.
 - .1 MATERIALS.
 - .11 Leather.
 - .12 Paper. *See also* 35.4.
 - .13 Marbling.
 - .14 Cloth.
 - .15 Other.
 - .2 PROCESSES.
 - .21 Pulling.
 - .22 Collating.
 - .23 Sewing.
 - .24 Forwarding.
 - .25 Covering.
 - .26 Finishing.
 - .3 Tools and tooling.
 - .4 ENEMIES OF BINDINGS. *See also* 06.4.
 - .5 SAMPLE BOOKS. Leathers.
 - .6 " " Papers.
 - .7 " " Ornaments.
 - .8 MACHINERY used in book-binding.
 - .9 UNIONS. Laws. Prices.



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60 EX-LIBRIS. BOOK-PLATES AND OTHER MARKS INDICATING OWNERSHIP OF BOOKS.

- | | |
|-------------------------|------------------------|
| <i>.1 Bibliography.</i> | <i>.6 Societies.</i> |
| <i>.3 Dictionaries.</i> | <i>.7 Exhibitions.</i> |
| <i>.5 Periodicals.</i> | <i>.8 Collections.</i> |

61. HISTORY by Periods.
62. " by Countries.
63. LITERARY ESSAYS. *See also 14.3,*
64. BOOK-PLATES.
 .1 Armorial.
 .2 Ecclesiastical.
 .3 Symbolic.
 .4 Library.
 .5 Landscape.
 .6 18th Century or Chippendale.
 .7 Book-plates of women.
 .8 Stamped leather.
65. ARMORIAL STAMPS.
 .1 OTHER MARKS.
 .2 Embossing stamps.
66. Examples of Book-Plates. *Arranged alphabetically under countries.*
68. PROCESSES Employed In Making Ex-Libris.
 See Typography 37. See Book Illustration 44.
69. MOTTOES. HERALDRY. *See also 98.95.*
70. FINE ARTS.
80. LITERATURE.
90. BIOGRAPHY. Bibliography.
91. COLLECTIVE. *Except biography of subjects specially treated in this classification.*

LIBRARY CLASSIFICATION

92. INDIVIDUAL.

Biographies containing bibliographies of a person go here with a cross-reference under 01.2.

93 PORTRAITS. BIBLIOGRAPHY.

94. General Collections.

95. Individual. *Arranged alphabetically.*

96 ICONOGRAPHY. BIBLIOGRAPHY.

97. General Collections.

98. Special and Individual.

OTHER SUBJECTS.

99.3 Education.

99.4 Philology.

99.5 Science.

99.6 Useful Arts.

99.7 History.

99.8 Heraldry. *See also 69.*

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NOTE. The following lower-case letters are used for printers, illustrators, binders and collectors in connection with the regular book numbers.

Example :

33.2—G	Gutenberg.	Bibliographies.
Ga		Biographies.
Gb		Contemporary or early allusions.
Gc		Personal matters spe- cially treated.
Gd		Portraits.
Ge		Celebrations.
Gf		Exhibitions.
Gh		Catalogues.
Gi		Examples of his work.



100